# Publication rules of the International Journal of Research on History Didactics, History Education, and History Culture. Yearbook of the International Society for History Didactics (JHEC)

# follow the Elsevier Publication Ethics and Malpractice Statement requirements of June 2015

https://www.elsevier.com/ data/assets/word doc/0018/116082/pems june15.docx

The requirements are presented in black ink, the publication rules from the JHEC's webpage are cited in red.

#### 1. Editorial Board

The journal is edited by the <u>board of the Society</u>.

### Managing editor:

Prof. Dr. Joanna Wojdon Uniwersytet Wrocławski (Poland) joanna.wojdon@uni.wroc.pl

#### Academic advisory board:

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#### 2. Authors and Authors responsibilities

- Any fees or charges that are required for manuscript processing and/or publishing materials in the journal shall be clearly stated in a place before authors begin preparing their manuscript for submission.
- Authors are obliged to participate in peer review process.
- All authors have significantly contributed to the research.
- All authors are obliged to provide retractions or corrections of mistakes.
- List of references, financial support.
- Forbidden to publish same research in more than one journal.

The authors are not charged any publication fees. All submissions must be original work and cannot be previously published nor considered for publishing elsewhere during the peer-review process. Each author should submit a statement assuring the originality of his/her work. It is the duty of the author(s) to take responsibility for the

scientific accuracy of their research. They are responsible for ensuring copyright clearance for any illustrations included.

#### 3. Peer-review process

- All of a journal's content should be subjected to peer-review.
- Peer-review is defined as obtaining advice on individual manuscripts from reviewers' expert in the field.
- It should be clearly described on the journal's Web site.
- Judgments should be objective.
- Reviewers should have no conflict of interest.
- Reviewers should point out relevant published work which is not yet cited.
- Reviewed articles should be treated confidentially.

All submissions undergo a double-blind peer-review process with no regard to author's race, nationality, gender or political views. Two peer-reviewers are chosen for each article from the experts in its subject area. The peer-reviewers cannot submit a paper to be considered for publication in the issue where they evaluate papers. The names of the reviewers are published every two years (in even years) in the journal. *The evaluation form is available on the website.* 

#### 4. Publication ethics

- Publishers and editors shall take reasonable steps to identify and prevent the publication of papers where research misconduct has occurred.
- In no case shall a journal or its editors encourage such misconduct, or knowingly allow such misconduct to take place.
- In the event that a journal's publisher or editors are made aware of any allegation of research misconduct the publisher or editor shall deal with allegations appropriately.
- The journal should have guidelines for retracting or correcting articles when needed.
- Publishers and editors should always be willing to publish corrections, clarifications, retractions and apologies when needed.

In the case of any form of research misconduct, such as plagiarism, citation manipulation, and data falsification/fabrication, among others, the editorial board will not publish the paper and will inform the author's institution of the issues arising from the submission.

#### 5. Copyright and Access

- Copyright and licensing information shall be clearly described on the journal's Web site.
- The way(s) in which the journal and individual articles are available to readers and whether there are associated subscriptions, or pay-per-view fees should be stated.

The current issue or subscription can be ordered at

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# 6. Archiving

- A journal's plan for electronic backup and preservation of access to the journal content in the event a journal is no longer published shall be clearly indicated.

12 months after the publication of the articles in the print version of the journal, it additionally will be published via open access by the Wochenschau Verlag publishing house (<u>URL: http://www.wochenschau-verlag.de/</u>). After the open access publication the articles can be archived in institutional or funder repositories immediately.

Authors may self-archive the author's accepted manuscript of their articles on their own websites. Authors may also deposit this version of the article in any repository, provided it is only made publicly available 12 months after the print publication or later. He/she may not use the publisher's version (= the printed version of the final article), which is posted on <a href="http://yearbook-ishd.wochenschau-verlag.de/issues.htm">URL: http://yearbook-ishd.wochenschau-verlag.de/issues.htm</a>.

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Further principles of transparency and best practice:

#### 7. Ownership and management

- Information about the ownership and/or management of a journal shall be clearly indicated on the journal's Web site.
- Publishers shall not use organizational names that would mislead potential authors and editors about the nature of the journal's owner.

The International Journal of Research on History Didactics, History Education, and History Culture. Yearbook of the International Society for History Didactics (JHEC) is the official journal of the International Society for History Didactics. The journal is issued once a year and publishes peer reviewed papers in English. The abstracts are tri-lingual (English, French, German). The journal continues the former journal of the ISHD, which was published as "Yearbook – Jahrbuch – Annales. Journal of the International Society for History Didactics".

#### 8. Web site

- A journal's Web site, including the text that it contains, shall demonstrate that care has been taken to ensure high ethical and professional standards.

ishd.co/journal/

#### 9. Publishing schedule

- For serial publications, the periodicity at which a journal publishes should be clearly indicated.

The journal is issued once a year and publishes peer reviewed papers in English

# 10. Name of journal

- The Journal name shall be unique and not be one that is easily confused with another journal or that might mislead potential authors and readers about the Journal's origin or association with other journals

The International Journal of Research on History Didactics, History Education, and History Culture. Yearbook of the International Society for History Didactics (JHEC) is the official journal of the International Society for History Didactics. [...] The journal continues the former journal of the ISHD, which was published as "Yearbook – Jahrbuch – Annales. Journal of the International Society for History Didactics".