

Prof. Dr. Susanne Popp
President
of the International Society
of History Didactics (ISHD)
Chair of History Didactics
Universitätsstr. 10
86159 Augsburg
Telefon +49 (0) 821 598 – 5556
Telefax +49 (0) 821 598 – 14 – 5556
susanne.popp@phil.uni-augsburg.de
www.philhist.uni-augsburg.de

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Dear participants of the ISHD Conference on "Migration and History Education",

in about two weeks our conference will begin in Tutzing, which I am very much looking forward to.

Today I would like to give you some important organizational information, in addition to those you can find on the ISHD website in pdf format (<https://ishd.co/wp-content/uploads/2019/04/OrganisatorischeHinweise2.pdf>) under "Conferences/Next Conference."

- 1) The reception of the Academy is exceptionally open from 2 to 5 p.m. on Sunday, 8 September 2019. If you arrive outside this time, please use the following code: 6161. The access with the code is described in the other attachment to this email.

If you do not arrive on Sunday during reception opening hours, please pay your bill on Monday – or whenever you arrive.

- a. The conference fee for the conference participants staying overnight at the Academy is 110 euros, regardless of whether you participate for only one or three days.
 - b. For accompanying persons of conference participants staying at the Academy, the fee is 105 Euro. This includes meals at the Academy (breakfast, lunch, coffee break, dinner).
 - c. For conference participants who live outside the Academy, the cost is 65 euros, no matter how long they attend the conference. This includes meals during the conference.
- 2) On Sunday there is no gastronomic service in the Academy. Only vending machines are available for drinks, and you will need coins for this.

For those who have registered for dinner on Sunday evening (8.9.2019) in the registration form, we have reserved a restaurant from 7 p.m. in a nearby restaurant, which can be reached on a walk along the lake shore. It is the restaurant "Seerestaurant Nordbad" (address Nordbadstraße 1, 82327 Tutzing, URL:

<https://www.nordbad.de/seerestaurant/>; the costs for a dish are between 12 and 25 euros).

- 3) Now a few remarks about the schedule of the conference:
 - a. Since all sections last 90 minutes and consist of three contributions, the schedule for an individual contribution is 20 minutes, followed by 8 minutes of discussion.
 - b. I strongly ask the chairs of the sessions to limit their introduction with the presentation of the speakers (CVs and abstracts are in the conference folder) and some thoughts on the session to five minutes, and to be very careful that the speakers keep to the available time (20 minutes).
If all chairs adhere to this, participants will have good opportunities to switch between sections to hear the papers that interest them most.

- 4) I will arrive at the Academy on Sunday at noon, where at 2 p.m. the meeting of the ISHD Board will take place. Please do not hesitate to contact me if there are any problems with your arrival (+49 (0) 171 488 0203).

Finally, I wish you all a safe and pleasant journey to Tutzing and look very much forward to seeing you again or getting to know you personally.

With my best wishes

Susanne (Popp)