

International Journal of History Education and Culture (IJHEC)

Notes for contributors

Submission

1. Articles, which will normally be 20,000-35,000 characters in length, may be submitted electronically as a Microsoft Word attachment .

2. The address for submission is:
ISHDYearbook@gmail.com

3. Please note:

- All articles should be written in English and proofread by a native speaker.
- Please send images as separate files, not in the Word file (see 'Illustrations' below).
- Tables and graphics should be incorporated in the text, but send them also as separate files in order to make it possible to introduce some changes
- Please provide an abstract of 150 words maximum.
- And a very short biographical statement *for the author's index* (maximum 50 words), e.g. *Jefferson Airplane*, Dr. phil., professor of History Didactics at the Philosophical Faculty of the University of Nowhere, Nomansland; *Main research interests*: world history and national curricula, visual literacy in history teaching, readability of history textbooks; *e-mail*:
- Submissions are considered for publication on the understanding that the article has not been published nor is under consideration by another printed or electronic journal.

Presentation

- Use notes in the form of **endnotes** and not as footnotes.
- The title and sub headings should be clear and concise.
- Use **single quotation marks** except for quotations within quotes when double marks are to be used.
- Dates should be presented in the English style as follows: 1 January 2003 in text and 1.01.2003 in references.
- Please have in mind that graphics, images and tables will be printed **black-and-white**.
- Please make sure that tables and graphics correspond to the format for printing.

References and Endnotes

Wherever possible put bibliographical references in-line, not in the notes. References which are cited in the text should be in conformity with the Harvard system so that the author's surname, the year of publication and the page reference appear immediately after the material that has been cited or quoted e.g. "Thus, Smith (2001: 32–3)...". Within a sentence please use e.g. "The new results (Smith, 2001: 32-3)..."

- A lowercase lettering system should be used to distinguish between different works by the same author or authors which have been published in the same year: e.g. Smith, A (1967a, 1967b).
- Pagination should be given as concisely as possible (3-8, 9-14, 33-6, 174-9, 183-96).
- Punctuate references with commas and not with full stops. In the case of journals give the volume number first, followed by the issue number in brackets.
- Different articles and books in one endnote should be separated by semicolons
- In referring to other works avoid location references such as *ibid* and *op cit*.

The list of references should appear in alphabetical order after endnotes. The following style of referencing should be used:

Articles in journals: Negrin, L. (1993) 'On the Museum's Ruins,' *Theory, Culture and Society*, 10 (1), 97-125.

Chapters in books: Wright, P. (1989) 'The Quality of Visitors' Experiences in History Museums,' in Peter Vergo (ed) *The New Museology*, London: Reaktion Books, 119-48.

Books: Horne, D. (1984) *The Great Museum*, London: Pluto Press.

Home, E. (ed) (1984) *Schools and Museums*, Amsterdam: Dumont.

Please do not forget to mention the publishing houses by "chapters in books" and "books".

Web-sites: <http://www.sagepub.co.uk/frame.html?http://www.sagepub.co.uk/journals/details/j0101.html> (Date)

Please do not forget to remove the hyperlink.

Illustrations

Authors are responsible for obtaining permissions from copyright holders for the reproduction of pictures, tables, quotations etc. Illustrations should be submitted as .jpg files, resolution 72 dpi. Sizes may vary, but should preferably not be smaller than 125 pixels.

The editors work on a voluntary basis and therefore ask to be excused for sending articles that do not follow the formalities stated in this style sheet back to the author for adjustment.

The contact address is: ISHDYearbook@gmail.com

Peer-review process

All the articles are subject to a double-blind peer-review process. Upon preliminary acceptance of the text to be considered for publishing, the managing editor presents it anonymously to two peer-reviewers, specialists in the field. The editor will transmit the reviewers' comments approx. 2 months after the submission deadline. Contributors will have 3 weeks to submit the revised versions of their articles if required (so please consider this time in your plans).